



No. KVAOWA/GGN/2026/112A/524

Dated: 09th June 2026

LIMITED SEALED TENDER NOTICE

Kendriya Vihar, Sector-56, Gurugram- 122011 invite sealed Limited Tender for one time Annual Service Contract for **Storm Water Drain Cleaning**. Tender documents are available on the official website of Kendriya Vihar at www.kvgurgaon.com and hard copy can also be obtained from the office of the KVAOWA during working hours. Last date for receipt of Limited tenders is 15th June 2026 at 5.00 PM the KVAOWA management will select the Agency.


(Atul Dhyani)
Secretary, KVAOWA



LIMITED SEALED TENDER NOTICE

Request for Limited Sealed Quotation (RFSQ) from various Agencies – Storm Water Drain Line Cleaning

EARNEST MONEY – RS. 5000/-

Due Date: 15th June 2026

The Kendriya Vihar Residents Welfare Association invites sealed quotations from experienced agencies for undertaking the following works related to cleaning of storm water drain lines within our society premises. The work includes cleaning storm water drain lines with a commitment to hygiene, safety, and efficient execution.

1. Scope of Work

The work includes cleaning and desilting of storm water drains along all designated roads and other drains within the premises/locality. The contractor must maintain all drains in a functional and choke-free condition throughout the contract period.

*The approximate estimated storm water drain length of the entire society is **28,875 running feet**. Out of this, **5,475 running feet** of drain network located in the DX Block has already been cleaned by another agency/vendor and shall be excluded from the scope of work under this tender.*

2. Terms and Conditions

- I. Time Schedule Compliance
 - a. Desilting operations must be completed within the time schedule provided by the Estate Manager.
 - b. The contractor must inform the Estate Manager upon completion of each operation. The work will be verified by the Estate Manager/Civil Manager.
- II. Routine and Emergency Cleaning
 - a. Repeated or emergency desilting operations shall be undertaken as directed.
 - b. The contractor must ensure free flow of storm water at all times.
- III. Operational Methodology
 - a. Desilting shall be carried out in stretches of approximately 50-100 meters.
 - b. Each section shall be blocked using sandbags; dewatering by pumps shall be done where necessary.
 - c. The cost of pumps, operators, fuel, and related items is deemed included in the bid amount.
- IV. Debris Removal
 - a. Desilted materials must be removed within 48 hours of desilting.



- b. Before and after photographs (stretch-wise) must be submitted to the Estate Manager via WhatsApp for record purposes. No extra payment will be made for this.
- c. Daily work completed need approval of the Estate Manager
- V. Disposal Guidelines
 - a. All debris/silt/sludge must be transported using covered trucks/dumpers (covered with polythene or tarpaulin) to MCG-authorized dumping grounds.
 - b. Dumping must comply with MCG and State Government rules.
 - c. All necessary approvals from concerned authorities will be the responsibility of the Agency.
- VI. Safety Protocols
 - a. The contractor must ensure the safety of workers, pedestrians, and traffic.
 - b. Caution boards, red flags/cones, and barricades must be used appropriately.
 - c. The contractor will be liable for any accidents or damage due to negligence.
- VII. Communication Details
 - a. Contact numbers of the contractor and supervisory staff must be shared with the Estate Manager.
- VIII. Vehicle Arrangements
 - a. The contractor must arrange adequate vehicles registered and authorized for waste transport to MCG dumping grounds.
 - b. No additional payment will be made for transportation arrangements.
- IX. Site Familiarity
 - o The contractor must be familiar with the layout, work area, and dumping protocol in advance.
 - o No claim will be entertained on the grounds of lack of knowledge of site conditions.
- X. Damages Recovery

The Agency shall be solely responsible for any damage caused to the storm water lines during the cleaning process. Any such damages will be assessed by KVAOWA, and the Agency will be liable to compensate for the damages as determined.

3. ELIGIBILITY CRITERIA

- o Minimum 2-3 years of experience in sewer line cleaning and waste disposal.
- o Possession of suitable machinery, safety equipment, and trained manpower.
- o Must comply with all applicable health, safety, and environmental regulations.
- o Mention details of empanelment with other RWAs, Municipal Bodies, PSUs, or Corporates, if any.

4. DOCUMENTS TO BE SUBMITTED BY HAND/COURIER

- Signed Sealed tender document should be submitted by hand/courier
- Experience certificate(s)



- PAN Card, GST Registration
- Undertaking on firm's letterhead confirming compliance with terms
- Authorization and permissions by the concerned authorities

5. GENERAL INSTRUCTIONS

- Bidders are advised to visit the site before quoting.
- The department reserves the right to accept or reject any bid without assigning any reason.

6. Site Inspection

- Interested agencies are advised to inspect the site prior to quoting.
- Interested agencies are advised to submit a detailed plan for cleaning prior to quoting.
- Site visit schedule: [10.00AM to 4.00 PM or "By prior appointment"]

6. Permissions, Safety Measures, and Statutory Compliance

The Agency shall be solely responsible for obtaining all necessary permissions, clearances, and approvals from relevant authorities, including municipal bodies, pollution control boards, and any other statutory agencies, as required for executing the work.

The Agency must ensure full compliance with all applicable local municipal laws, environmental regulations, safety norms, and labour laws throughout the duration of the contract.

7. Indemnity – Responsibility of the Agency

The Agency shall be solely responsible for the safety, security, and well-being of all its personnel, workers, labourers, operators, and subcontractors engaged in the execution of the work at Kendriya Vihar Residents Welfare Association premises. The Agency will indemnify, defend, and hold harmless the Society, its Office Bearers, Managing Committee Members, and Residents from and against any and all claims, liabilities, losses, damages, penalties, fines, expenses (including legal fees), suits, or actions arising out of or resulting from:

8. Contact for Clarification

- Contact Person: Mrs. Ritu, Estate Manager
- Phone: 9643139567

7. Payment Plan

1. Progress-Based Payments:

Payments will be made in stages based on the percentage of work completed, as certified by the authorized representative of KVAOWA.



Milestone	Work Completed	Payment (%)
Initiation of work	25%	20%
Midway – 50% of total sewer lines cleaned	50%	30%
Substantial Completion – 90% of work completed	90%	30%
Final Completion & Inspection	100%	10%
Total		100%

2. Final Payment (Retention Release):

- Amount: 10% of the total contract value (retained from each payment)
- Conditions: To be released after a Defect Liability Period of 30 days post final completion, subject to satisfactory performance and no outstanding issues.

3. Mode of Payment:

- All payments will be made through cheque in favor of the Agency's registered bank account, upon submission of proper invoices and work completion certification.

4. Deductions:

- Statutory taxes (TDS, GST, etc.) and penalties, if applicable, will be deducted as per prevailing norms.

The association reserves the right to accept or reject any quotation, without assigning any reason thereof. An agreement will be signed with the selected Agency.


(Atul Dhyani)
Secretary, KVAOWA



SPECIAL CONDITIONS FOR DESILTING OF DRAIN

1. The operation of de-silting in respect of drains along the roads shall have to be completed within the time schedule as per direction of Estate Manager, Agency shall Inform Estate Manager that particular operation has been completed, which shall be verified by the Estate Manager/ Civil Manager in charge of the work.
2. Subsequent operation of desilting in respect of drains along all the roads shall have to be done as directed by the Estate Manager / Civil Manager and shall keep the drains in running/choke free condition.
3. Desilting of drains shall be done in stretches of approximate length of 50 meters. The section shall be blocked on both ends with the help of sand bags and section shall be de-watered by pumps where required. After dewatering, desilting shall be done completely up to the bottom of the drain. The cost of pump and operator & POL etc for all these operations shall be deemed included in the item of desilting and nothing extra shall be paid.
4. De-silted materials, silt/sludge/building rubbish/earth mixed malba shall be removed by the contractor within 48 hours. Stretch wise / Road wise dated photographs of de-silted materials along the road/drain shall be taken before removal of silt/sludge and after removal of de-silted material, same shall be sent to Estate Manager through What's App after de-silting of the drain of each road separately, for which nothing extra shall be paid.
5. The disposal of silt/sludge/building rubbish/earth mixed malba has to be done in trucks/dumpers covered with polythene/ Tarpolin sheets from hygienic point of view in accordance with the Instruction of MCG and the State Govt.
6. The contractor has to take all precautionary safety measures for the workers put on the job for which he is fully responsible.
7. The contractor shall intimate contact number/ mobile number of himself as well as of the supervisory staff who have to carry out this job of cleaning/desilting of drains.
8. The Contractor shall have to make himself fully acquainted with the procedure of dumping malba at authorized MCG (Municipal Corporation Gurgaon) dumping ground well in advance. No hindrance shall be entertained on this account.
9. For the purpose of removal of malba, contractor shall have to make his own arrangement of adequate no. of vehicles required at the MCG authorized dumping ground including necessary registration of vehicles for this purpose. Nothing extra shall be paid on this account.



10. The contractor shall take all precautions to avoid any accidents by erection of necessary caution boards, red flags/ red plastic cones and providing barricading as deemed necessary and directed by the Estate Manager. He shall be responsible for all damages and accidents caused due to negligence on his part. No hindrance shall be caused to traffic during execution of work. Nothing extra shall be paid on this account.

(Atul Dhyani)
Secretary, KVAOWA